

## Minutes of October 2016 Council Meeting

### Present

DG 105 A	Lion Brindar Singh Nadra (until Saturday lunch)		
DG 105 BN	Lion Susan Tyson		
DG 105 BS	Lion Steve Shields	DG 105 C	Lion David McDowell
DG 105 D	Lion David Taylor	DG 105 E	Lion Balvinder Singh Sokhi
DG 105 EA	Lion Nigel Folkard	DG 105 I	Lion Paul Allen
DG 105 M	Lion Ron Cross	DG 105 NE	Lion David Wheeler
DG 105 SE	Lion Rod Weale	DG 105 SW	Lion Fred Broome
DG 105 W	Lion Godfrey Morris		
Council Chairman (CC)		IPDG Lion Heather Jeavons	
Council Treasurer (CT)		PCC Lion Philip Goodier	
Secretary to Council (CS)		PCC Lion Andy Pemberton	
MD Sergeant at Arms (SAA)		PDG David Seager	

### In attendance

Past International Director		PID Howard Lee	
Past International Director		PID Phil Nathan	

Lion Simon Smith	Saturday
Lion Margaret Riley	Saturday
PDG Lion Paul Withers	Saturday

### Apologies

None

### Agenda Item 1 Call to Order

- First Session of the second Council Meeting for 2016-2017 was called to order on Friday 21<sup>st</sup> October 2016 at 14.00 hours by SAA PDG David Seager. Chairman of Council IPDG Heather Jeavons welcomed all attendees, to what was expected to be a busy few days.
- No apologies had been received
- Papers for meeting as circulated were explained by Council Secretary, introducing the new reporting structures.
- Chairman congratulated Ireland on the gaining the International Boards approval to become a standalone district - District 133, with effect from the 4<sup>th</sup> July 2017 (at the close of International Convention). Chairman expressed her thanks to IPCC Lion Simon Moss for his work on behalf of the MD.
- Chairman confirmation that the dispute between two Lions had been resolved and read out the adjudication statement, attached to the Minutes at **Appendix 3. Decision 87-16.**
- Chairman reported that there had been a complaint raised expressing concern about activities of a one of the candidates for International Director, which had been perceived as potential canvassing. It was agreed that the Chairman would write to all candidates reminding them of the strictures placed upon them. Chairman also asked District Governors to be very careful not to promote any individual. **Decision 89-16.**

### Agenda Item 2. Notice of Any Other Business

Council Secretary requested any other business items for consideration on Sunday.

### Agenda Item 3. Minutes of July 2016 Council Meeting

There were no amendments recorded and the minutes were proposed by DG 105I, Seconded by DG 105W and accepted and signed by Council Chairman and Council Secretary. **Decision 84-16.**

#### **Agenda item 4. Matters carried from July 2016 Council Meeting**

The minutes were reviewed, with the following updates provided at the meeting:

Council to make recommendations of Lions who have experience to act as Deputy Data Protection Officer Council to advise if they have anyone to nominate with specific experience or legal background. **Outstanding**

This Convention requests the Board of Directors of the International Association of Lions Clubs to review the current rules regarding the Club Delegate Formula and to consider including 'all club members in 'good standing' of a club on the closing date for receipt of Nominations and Resolutions for the relevant convention' in the delegate formula. Email sent to LCI by IPCC Simon Moss. **Response awaited**

The following updates were raised by Governors and discussed:

13.1 - Message in a Bottle – Response to the former MD Officer still pending.

Item 10 - C4: Data Protection – Clarification sought by District Governor 105SE as to whether the budget was covered. The Treasurer confirmed that it was.

D6 page 11 – LEHP: DG 105D asked if the **World Sight** day letter which was deferred at the last meeting had been addressed. Council Secretary commented that no letter went out, as the pack and letter turned into a poster which was shared with clubs and DG's.

#### **Agenda Item 5. Ratification of Email Decisions**

Attached as **Appendix 1** is the emailed decisions taken since July Council meeting, which were ratified by Council. **Decisions 77-16 to 83-16.**

A discussion followed about the need to use Survey Monkey for email decisions to enable all Governors to be aware of who had voted. Also request made and agreed that 'reply all' on emails should be used, when discussing matters or voting on any matters.

#### **Agenda Item 6. Redistricting response to the emergency resolution passed at Eastbourne**

Council spent a good deal of time discussing the redistricting proposals and considered a number of options, with a majority decision taken for an 8 district model. The detail was finalised and it attached to these minutes, at **Appendix Four**, with the following decisions taken:

<b>Decision Number</b>	<b>Decision made</b>
<b>85-16</b>	Council Resolved that the consultative proposals for redistricting agreed by Council be communicated to Club Secretaries, copying District Secretaries and published in the members Forum area of the MD website. DG Team to be sent information direct before general circulation.
<b>86-16</b>	Council resolved that the period for responses to that consultative proposals shall be that responses (in writing, to include by email) to the proposals must be received by MDHQ on behalf of Council by 12 midnight on 31st December 2016. These can be received from Districts, Clubs, Zones and individual members.

Council recommended, to form part of the proposals for consultation with Clubs, that the new name of the Multiple District should be MD105 British Isles, taking effect 4<sup>th</sup> July 2017.

It was further discussed and agreed that the 'names' of the districts can be decided by the newly formed districts, if / when the redistricting proposition is approved, but that the detail must be alpha and not numeric. N.B for the sake of the consultation, the old district names have been included (as arising from the resolutions presented to Eastbourne).

## **Agenda Item 7 Council Chairman Portfolio Report (A)**

### **A1: Council Chairman**

Council Chairman's report was noted and the following decisions accepted by Council.

<b>Decision Number</b>	<b>Decision made</b>
<b>88-16</b>	CNRO to draft resolution as proposed by Council Treasurer "The self insurance provision be capped at a maximum of £100,000 and used solely for the payment of claims under the self insurance scheme and any surplus arising in year under the self insurance scheme as a consequence of expenditure being lower than income received by way of contributions may be utilised at the direction of Council to enable possible future increases in members dues to be offset. <b>Cross Reference to Decision 99-16.</b>

### **A2: CNRO**

The CNRO report was noted and the following decisions taken.

Council approved the appointment of Lion Peter Ives as deputy. Confirmed as an email decision. **Decision 83-16.**

Council approved the change of standing orders presented in Appendix One to the officers report, subject to ratification by MD Convention. **Decision 90-16**

Council approved the circulation of the official notification of club delegates and alternates form, subject to a change of the date relating to dates involving clubs not in good standing, which should be 30 days from the start of convention i.e 20<sup>th</sup> March 2016~~7~~. **Decision 91-16**

Please see item in Any Other Business, relating to a review committee of the MD Constitution and decisions that followed: **Decision numbers: 92-16 to 99-16.**

### **A3: MD Strategic Development Committee**

The officers report was noted, with no decisions required.

### **A4: MD Ireland Special Liaison officer**

As referred to in item 6, a decision was considered and taken by Council, that the recommended new name for MD 105 should be MD105 British Isles. **Decision 100-16.**

Council also requested that in addition to the request to PDG Lion Roger Hancock to design a new logo, an invitation should be offered to clubs and members, for review at the January 2017 Council meeting.

Council Chairman, on behalf of Council, expressed thanks to IPCC Simon Moss for his sterling work in reaching a satisfactory conclusion to the Ireland discussions.

**A4: Patron Liaison**

The officers report was noted and it was recorded that a total of £14,000 had so far been raised by clubs to our Patron, HRH the Countess of Wessex Diamond Challenge.

**A6: Sergeant at Arms**

No update.

**A7: Conventions Officer**

The Conventions Officer attended Council, see item 11.

**A5: Centennial programme**

PID Phil Nathan presented the positive status of Centennial challenges within MD 105 and referred to some exciting district projects being planned.

**PID Phil requested from Council:**

- Their ongoing support to the centennial of our International Association
- A request for DG's to encourage clubs to support the centennial and record activities on the My LCI site.
- DG's encouraged to promote Hearing Dogs. DG 105M provided a brief update on a really positive story from his District Forum where his members saw a hearing dog in action.
- New Project Leads are required for Contact the Elderly & Swimming, Council were asked to consider and nominate suitable candidates at both the May & July Meetings, none have been forthcoming. **CC to contact previous years Council**

PID Phil made a decision request of Council, having shown a brief web link. He proposed that Head and Neck Cancer Awareness campaign be adopted as a Centennial programme. Approved by Council and recorded at **Decision 101-16.**

It was also noted that that despite direction on three occasions instructing the MD Sponsorship Officer to look for Centennial sponsors, no member of the Centennial Committee has been approached with a view to working with prospective contacts. Council Chairman confirmed that a letter had gone to MD Officer and a response was awaited.

Governors expressed concern about the MD Centennial Website not being high profile enough and the need for linkages back to the MD Lions web site. PID Phil commented that this was a resource issue but also needed clubs to provide information for inclusion. DG's asked to encourage clubs accordingly.

PID Phil and Governors expressed their sincere appreciation to Lion Mandy Broadbent for her considerable work with PR.

In response to questions from Council, PID Phil advised that no details were yet known re a potential Royal Garden Party and details about the Sounds of a Century in November 2017 would be available soon.

**Agenda Item 8 - Council Treasurer Portfolio Financial Report (B)**

**B1: Council Treasurer**

PCC Philip advised that, as a consequence of poor customer service standards relative to a money laundering update the decision had been taken to close the bank accounts with HSBC. Applications were being submitted to Lloyds, for the General Fund, and Cooperative Bank, for the Message in a Bottle.

Reviewed financial activity in the first quarter, noting that, both income and expenditure were as expected. One payment had been received from LCI for the Lion, with a second due. Insurances had been renewed and the respective invoices were awaited.

The CIO process continues to incur cost and the full year budget had been exceeded, though not the latest forecast. Discussions with the Charities Treasurer and the Solicitors were likely to result in agreement to 'cap' expenditure based on currently known factors.

Radio Mast at MDHQ – current received just over £6K income a year. Company made formal offer of £75K for a 50 year licence (payable in three £25K instalments in first three years). Due diligence required and being checked before bringing back to Council if decision required.

Referring to the investments – book value £146k, Treasurer noted that the yield was now in the region of 5% against 0.05% being paid on instant access bank accounts, whilst the current value was £143k.

Advised that the District Treasurers meeting would be held on the 5th November and all matters of a financial nature, including an update on the CIO process were included on the agenda.

Council had been circulated with information concerning the Disaster Fund and the Treasurer drew attention to the Grant made available, at the request of the DG 105SE, to Caterham, Oxted & Godstone Lions following a flash flood in the community.

Treasurer answered questions asked by members of Council.

**B2: Charities Treasurer**

Council Treasurer provided an update on the report and requested the following decisions:

<b>Decision 102-16</b>	Council noted the donation to the MD 104 Norway to be used in their refugee project in Lebanon
<b>Decision 103-16</b>	Council approved the development and implementation of Trustee Training involving the Charity Commission and our Solicitors Wrigley's. This training is to be offered by the MD and/or individual Districts as appropriate. 105SE are organising a training course and all district have agreed to send, subject to availability, at least 2 delegates at their own cost.
<b>Decision 104-16</b>	Subject to agreement of the Charity Commission, Council noted the formation of the first CIO Registration Teams and approved the actions being taken to start the implementation of 20 clubs a month
<b>Decision 105-16</b>	Council agreed to fund a training weekend for Registration Team of 11 people at MDHQ at a cost of £1,650.
<b>Decision 106-16</b>	The letter to Charity Commission on behalf of MD Appendix 2 of AOB (f) submitted by Charities Treasurer was agreed by Council, which proposed a timetable to demonstrate the commitment of the Multiple District.

Council Treasurer reported that just 7 clubs had now not submitted the CIO Survey, despite several chasing communications, these being from District A x 5; District 105BN x 1; District C x 1. It was agreed that the respective DG's needed to follow these up and take appropriate action.

Sincere appreciation was expressed by Council to Lions Andy Pemberton, Linda Picton and Tom Berry for their leadership with the challenges being faced and the positive manner in which each are responding and taking action for the good of the Multiple District.

Council Secretary shared detail with Council of their own district clubs standing. He agreed to email the data out.

### **B3: Insurance Adviser**

The officers report was noted.

### **B4: Tax Adviser**

There was no update.

### **Agenda Item 9. SOGB Family Centre 2017 Games**

Council welcomed Lion Simon Smith and Lion Margaret Riley to the meeting, who presented an overview of the Sheffield Games being held in August 2017 and the budget required.

It was reported that just over £8,000 had so far been raised and Governor's agreed to push this request in their own districts to ensure that the estimated cost was met and the MD could showcase MD 105 to the world, as part of its centennial year.

The following decisions were considered:

- Approval from Council to sign the revised document of understanding between SOGB and MD105 relating to the Special Olympics 2017. This was noted and agreed to present to January Council for approval and signing at MD Convention.
- Council approved the Letter of Agreement between SOGB and MD105 regarding the 2017 National Summer Games in Sheffield. **Decision 107-16.**
- Council agreed the budget for the 2017 SOGB National Summer Games. Agreed that an electronic version would be circulated. **Decision 108-16.**
- To confirm that once the budget is approved the Games Organising Team can place orders without having to get each individually approved by the Council or MD Charity Treasurer. This was NOT approved by Council, **Decision 109-16** as it was agreed that commitments could not exceed available funds and that agreement was required from the delegated council officer i.e Council treasurer or Charities Treasurer.
- The Council to provide assurances and guidance as to what mechanisms will be put in place if the total of club donations do not meet the required target. Council committed to raising the funds required to support our major centennial service activity. **Decision 110-16.**

Council agreed that the MD Public relations / Marketing team would be asked to make this a priority in terms of publicity and Council agreed to use some of the budget accordingly in terms of support for this centennial project.

Council expressed their grateful appreciation to the work being done by both Lion Simon and Lion Margaret.

## **Agenda Item 10. Reports**

### **(C) Council Secretary Report**

DG 105D congratulated Council Secretary on the article in the Marie Curie magazine, advertising and promoting our association. Council Secretary expressed his thanks to Lion Mandy Broadbent the MD Officer who had the greatest involvement.

Council Secretary confirmed that the pending vacancy for Council Secretary, to take effect 4<sup>th</sup> July 2017, was soon to be advertised, in accordance with Council's decision at the July meeting.

#### **C1. Council Secretary and MDHQ portfolio**

Council Secretary expressed the appreciation of Lion Brigitte Green (MDHQ Manager) for the bouquet given to her, on the sad passing of her Father. Council in turn asked Lion Andy to pass on their best wishes.

Council Secretary reported a meeting was being held at HMP Garth re the Message in a Bottles.

#### **C2. MD Welfare projects and Special Appeals**

Council Secretary asked Council to approve a budget of £1,620 to support the supply of collection boxes for positioning in all Marie Curie Charity shops, which would raise profile, offer membership contact opportunities etc. Approved by Council. **Decision 111-16.**

#### **C3. Legal Adviser**

No update.

#### **C4. Vulnerable Person's Officer**

A decision was required of Council, as follows:

As a volunteer organisation we have a duty of care to our members and the communities that we serve, and it is our responsibility to consider the different levels of vetting required depending on the role being carried out by volunteers. Agreed for MD Officers and that DG's to review requirements of District Officer. **Decision 112-16.**

DG 105I requested it to be noted that Ireland's service is now known as Irelands National Vetting Service and not Access NI or Garda Central Vetting Unit.

#### **C5. Data Protection**

Council noted and agreed, at **Decision 113-16**, that all consent forms be approved by the Multiple District Data Protection Officer and would be reviewed after Europa Forum.

#### **C6. Health and Safety**

Report noted and no updates.

### **(D) Health Portfolio**

Health Coordinator report noted and Council acknowledged appreciation to the MD Officer.

### **D1. Diabetes**

Report noted with no updates.

### **D2. Message in a Bottle**

No updates.

### **D3. Medic Alert**

A decision request was made of Council, to request all DGs to promote Medic Alert and encourage Clubs to make donations. This was noted and agreed that an article be submitted for inclusion in a future copy of the Lion Magazine.

### **D4. Physical and Learning Disabilities**

A number of decisions were requested for this portfolio relative to report D4.1 EFDS and D4.2 SOGB.

To reconfirm approval that the EFDS Appeal Letter and Volunteer Form be circulated to Clubs in January/February 2017. Council approved the volunteer request but deferred the decision re appeal letter, identifying the priority need being the SOGB funding appeal, which is a major centennial project.

A request to District M for them to become more involved in future organisation of EFDS Games activities was noted, as was the officers wish to appoint a Deputy with a view to take over from him in July 2017. It was agreed that 105M would follow this up, as they would the request to loan regalia and two marquees for use at the 2017 National Junior Games being held at Warwick University on the 1st and 2nd July 2017

See earlier detailed report around SOGB under item 9.

### **D5. Sight Preservation and Awareness**

Council approved the appointment of DO Lion Steve Gray (105SE) DO Vision LEHP & Measles as Deputy. **Decision 114-16.**

### **D6. LEHP**

Report noted.

### **D6. Speech and Hearing**

Council approved the appointment of Lion Simon Smith, 105BS, as Deputy MD Speech and Hearing Officer. **Decision 115-16.**

Council requested a detailed report being presented to the January Council meeting, outlining what the MD does with recycling hearing aids across our MD, as Council expressed surprise at some of the detail contained in the officer's report.

### **D8. Environment**

The officer requested DG's to issue the Save Our World ideas in their December Newsletters. This has been suggested by Stuart Gratix from 105BN. Council however agreed to circulate this using the MD newsfeed, direct to all clubs and not in District Newsletters. **Decision 116-16.**

**(E) International Portfolio**

**E1. Europa Forum**

Council Secretary presented the following decisions to Council.

<b>Decision Number</b>	<b>Detail</b>
<b>117-16</b>	Approved a letter appointing CC Heather as voting representative of MD 105.
<b>118-16</b>	Approved a letter appointing CS as voting representative of MD 105 if CC unable to perform the duties
<b>119-16</b>	Agreed that Council Chairman could vote as she decided on the published Resolutions but Council had some discussion on each, which were noted by the Chairman.

**E2. Korle Bu**

PID Howard asked all District Governors to promote support for MD105's very own Sightfirst Project, and in particular to help in the current push to complete our part of the agreed top-up funding to finalise the building and commissioning phase of the project, stating we have raised £38K so far from our £55K commitment. Council noted this request at **120-16.**

**E3. Gift for Living**

PID Lion Phil in presenting his report asked for Council's views on starting up a guide dogs for the blind facility, run by Lions, the concept of which is currently awaiting input from LCIF. Council approved at **121-16.**

**E4. International convention**

Council were presented with two decisions, these being:

<b>122-16</b>	To revisit the budget for Chicago based on expected numbers, current exchange rate and type of reception required. <b>Approved at £15,000.</b>
<b>123-16</b>	I assume the expensed officers will remain at 2 Council Chairman and Council Secretary for 5 nights/days using Rules of audit rates. We have a room reserved in Delegation Hotel for CC when appointed. <b>APPROVED.</b>

After discussion, Council Chairman Heather agreed to write to the Tourist Boards to seek any potential sponsorship for the BI and I Reception.

Council Secretary referred to his report and provided a verbal update about the MD Hotel in Chicago.

**E5. International Relations officer**

The report was noted. Council expressed concern that invitations had been issued to the speakers before Council had met to approve them being invited. Council Chairman was asked to write to the officer. **Decision 124-16.**

#### **E6. LCIF**

The officer's report was noted but concerns expressed by Governors at the goals and targets being set by International.

Appreciation was expressed to the Lions of 105I who had arranged for a private jet to ship out to Haiti purification tablets which will provide 80 Million litres of water. It was agreed that a formal letter would be sent to Daragh from the Council Chairman, on behalf of Council for getting the MedTech tablets shipped out. **Decision 132-16.**

#### **E7. 1-2-4 Sewing Machine project**

Report noted. PID Phil commented that the letter from PIP Lion Barry Palmer would be published in the Lion Magazine.

#### **(F) Membership Portfolio**

##### **F1. GLT**

Council made the following decisions, from the officers report.

<b>125-16</b>	Agreed to support MD105 Regional Lions Leadership Institute (RLLI) 24 <sup>th</sup> to 26 <sup>th</sup> February 2016
<b>126-16</b>	Agreed to support LCI Advanced Lions Leadership Institute (ALLI) Malaga

It was requested that the training for Governor Teams should include the insistence that training weekends and Council meetings must take precedence over district matters and that attendance was mandatory.

DG 105C requested a list for Governor teams on what should be done and when, between being sworn in as 2<sup>nd</sup> VDG and becoming Governor.

##### **F2. GMT**

The officers report was noted and the following decision was recorded.

<b>127-16</b>	To approve an increase re the MD GMT budget in order that over the next 18 months 4 new clubs may be established in the central belt of Scotland. If the LCI grant is successful then agreed.
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Confirmation that the DGE team with the District GLT and GMT Coordinators are reviewing and updating the respective Membership Goals submitted to Lions Clubs International for this fiscal year and that all District GMT Coordinators have strategic GMT Plans in place to achieve all Districts GMT Goals which have been approved by the DG teams, was noted.

### **F3. Lioness Clubs**

No update.

### **(G) Communications Portfolio**

The portfolio coordinator requested that a presentation be allowed for the co-coordinator to talk about the portfolio to the Vice DG training. This was noted but there are time constraints which may make it difficult,. However it was agreed that the Strategic Development Chairman be asked to consider. Council agreed to invite the portfolio holder to attend January Council meeting however.

### **G1. Lion Magazine**

Council were requested to approve the appointment of a third member of the committee as covered in a separate report to Council Chairman. Decision taken to defer until the November on line Council meeting. **Decision 128-16.**

The officer also remind Governor's to remind their district officers that the magazine is their communication tool to members – NOTED.

### **G2. Marketing and PR**

### **G3. Information Technology**

The officers report was noted and it was agreed that MD Convention will remain in Blackpool. **Decision 129-16.** See Agenda item 11

A discussion ensued about the MD web site. Governors requested that the officer consider making the publicly relevant information on the member's page, available for the public to see, as the members page is currently considered more interesting and relevant to the public than the public section. Agreed that the Council Secretary will pursue with the officer.

### **G4. Sponsorship**

No update. As documented earlier, the Chairman of Council has written to the officer and awaits a response.

### **(H) Youth Portfolio**

The Coordinators report was noted and Council expressed appreciation for the detail.

### **H1. Leos**

No update.

### **H2. Lifeskills**

Council deferred the decision request to decide whether a written Memorandum of Understanding with School Aid is to be sought re Lifeskills materials going to Africa.

### **H3. Peaceposter**

No update.

#### **H4. Young Ambassador**

No update.

#### **H5. Youth Exchange**

The officer's report was note and the decision requests considered.

The request from the officer for the Council of Governors to direct the Governor of District M to submit a detailed Budget for the proposed Youth Centre at Worcester to both the Council Chairman and the MD Youth Exchange Officer as soon as possible so that the Trustees of the Youth Trust can approve the expenditure of the grant towards this project. This was rejected, as Council expressed satisfaction with the progress on planning the camp. **Decision 130-16**

Council noted that when a new Youth Exchange Officer is appointed that the first report is compiled by the outgoing Youth Exchange Officer in consultation with the current officer.

#### **H6. Young Leaders In Service**

Council confirmed Lion Sue Denton as deputy. **Decision 131-16.**

#### **Agenda Item 11 – MD Convention**

The MD Officer was welcomed to Council and a detailed discussion followed about MD Convention 2017, which Council confirmed would be held in Blackpool at the Norbeck Castle Hotel, but that there were no contractual ties to the hotel for residential accommodation.

It was noted that there was a contractual tie for 400 people at the Saturday evening function and as such Governors are requested to push this event and encourage club members to attend.

The MD Officer spoke about options for 2018 and shared with Council his latest thinking. It was agreed that the officer should now visit sites and come back with some firm options and a recommendation, with costings to the January Council meeting. Council however agreed that Convention 2018 should be the 4<sup>th</sup> to 6<sup>th</sup> May 2018.

#### **Agenda Item 12 - Any Other Business**

##### **12.1 Attracting new MDO's**

Council Chairman asked DG's to encourage applicants for MD Posts. It was also agreed that when new MDO's are appointed, that they need to be aware of the requirements of the post, including specifically that no expenditure or contractual commitment must be agreed without the approval of the Council of Governors, or delegated Council officer. Council Secretary confirmed that new Job Descriptions had been produced for all posts.

##### **12.2 MD Disaster Appeal Protocol**

Council considered the discussion paper which had been prepared by CS Andy and by Lion Dave Jeavons on the present and historic position of the MD on disaster response protocols, and potential future arrangements. Council expressed their thanks to Lions Andy and Dave for their work.

In discussion, it was agreed that the decision of the 2014/15 Council should stand that disaster appeals should be issued to the MD via the Council Chairman, in consultation and agreement with the MD LCIF Chairman. It was agreed by Council that the MD PR team should be asked to prepare publicity materials in formats which could be easily amended locally, and that appeals should not be issued by the PR committee but be issued via the Council Chairman to Districts for dissemination to clubs.

It was agreed that Disaster Relief appeals needed to be prompt, and could not always wait for LCIF to launch an appeal, and that appeals needed to give clear guidance to Clubs as to how to account for any monies specifically collected from the public for a particular disaster, or donated by Clubs from their existing charitable funds. Clubs needed to be given full information about the options of donating via LCIF and donating via the MD105 Disaster fund.

It was agreed that the Council Chairman should produce a simple decision tree for future discussion indicating to Clubs actions to be taken when collecting for disaster relief.

It was agreed that Council Treasurer Philip would discuss the prompt and correct processing of funds donated for Disaster Relief with District Treasurers when they met on 5<sup>th</sup> November 2016.

It was noted by Council that water purification assistance had been sent to Haiti as soon as the logistics had been clarified.

### 12. 3 Constitutional Review Committee

PID Howard was invited to update his detailed report to Council. The following decisions were considered and approved.

Decision Number	Detail
92-16	The report AOB (c) submitted by Constitutional Review Committee includes a number of recommendations to Council. The committee recommends that resolutions be put to the MD Convention in April 2017 as set out in the schedule in the reports. Report items 1.1, 1.2, 1.3, 2.1, 2.3, 4.1, 5.1 MD CNRO to draw up resolutions and advise how they are to be presented to Convention ensuring they do not prolong convention.
93-16	The committee also recommends that further consideration be given to the terms of the MD Constitution after all or any of the following events have occurred: a) The MD CIO document has been drafted b) LCI indicates which clauses of the Standard MD Constitution is considers mandatory c) 105I completes its transition to single district status.
94-16	In respect of the following items, the committee concluded that no amendment to the MD constitution should be made at this time: 2.2. There was no obstacle currently included in the MD Constitution that would compel Council to prepare hard copies of the MD directory, and the decision in this respect was felt to be an administrative, rather than a constitutional matter.
95-16	2.4. The committee felt that the current system for reviewing resolutions before their submission to Council was the most practical, but did note that Council had the power to set up a committee to do so if it so wished.
96-16	3.1. It was noted that the current system in the constitution for fixing future convention locations was not being followed very closely. However, no more practical system had been suggested, and it was felt that a change to the MD constitution was therefore not necessary at this time.

<b>97-16</b>	3.2. There may be a valid case for such a clause in our MD Constitution. However, the committee felt that this should be looked at once LCI had indicated which clauses of the Standard MD Constitution it considers mandatory.
<b>98-16</b>	3.3. Once again, the committee felt that this should be looked at once LCI had indicated which clauses of the Standard MD Constitution it considers mandatory.
<b>99-16</b>	4.2. It was noted that the "debate" regarding the self-insurance collections and fund were ongoing, and indeed Trevor was expecting to receive at least one resolution on this subject for the next MD convention. The committee therefore felt that no changes should be made to the MD Constitution on this subject at this time. <b>(Cross Reference with 88-16)</b>

#### **12.4 Council Chairman Elect**

Council Chairman reported that she would shortly be sending out information to serving Governors and Immediate Past Governors about the Council Chairman 2017-18 position and process for election.

#### **Agenda Item 13 - Closing Remarks**

International Officers' Comments

##### **PID Howard Lee**

Howard expressed his congratulations on a good meeting and thanked Council for the friendship afforded to him and wished District Governor 105NE a good Convention.

##### **PID Phil Nathan**

Phil also expressed his congratulations to Council and for the debate on some contentious issues. Thanking them for the friendship afforded to him and Heidi and also wishing DG 105NE well at his convention. He also congratulated CC Heather on a well run meeting.

There being no other business CC Heather closed the meeting at 13.50 hours, after having thanked Council for their hard work and the Sergeant at Arms for his organisation of the meeting and Council Secretary and Treasurer for their input and advice over the weekend.

**The decisions itemised in these minutes are in the range 84-16 to 132-16 and show at Appendix Two.**

**Lion Heather Jeavons  
Chairman of Council  
27<sup>th</sup> January 2017**

**Lion Andy Pemberton  
Secretary to Council  
27<sup>th</sup> January 2017**

**The minutes circulated are for information only.**